Employee Self Service Password Reset Instructions

https://wayne-ess.fiscal.swoca.net/

Log in:

To reset your password, click "Forgot password"



Enter your username (it will be the same as your Kiosk account – your email address) and click "Reset Password"

Forgot Password	
Username	
kelley@swoca.net	
Reset Password	× Close

You will receive an email from **wayne_ess@swoca.net** that will contain a temporary password. You can click the link in the email to reset your password. **You will only have 24 hours to reset your password.** If you do not reset your password within 24 hours, the temporary password will expire and you will have to start all over again.

Sample email:



Once you have reset your password, you will be required to log in with the new password. Save this password.